



Kind Therapy, LLC.

700 Rayovac Dr, Suite 320 | Madison, WI 53711

Phone:(608) 886-9595 | Email: Sara@Kindtherapyllc.com | Web: <http://www.kindtherapyllc.com>

Kind Therapy Clinical Therapist Job Description

Position Overview: The Clinical Therapist will provide outpatient individual and group therapy to patients of Kind Therapy. Clinical therapy services include treatment of children, adolescents, adults, couples and families. We are currently looking for therapists who work with children, have experience working with the perinatal population, who are anti-racist, social justice minded, and ready to be a part of a dynamic, fun, and collaborative team.

About Kind Therapy: Here at Kind Therapy, we believe in creating the best atmosphere for our clients and employees. Kind Therapy's mission is to help adults, children, couples, and families achieve their goals and true potential for growth and authenticity. We provide trauma-informed, culturally sensitive counseling for adults, children, partners, and families. We use evidenced-based approaches and conceptualize client's needs using a systems-theory lens. We are committed to reducing stigma around mental health needs, and we work with all clients from a strengths-based and humanistic approach. We have strong interest, training, and experience in working with trauma, children & families, people in the perinatal period, and couples. We affirm and support LGBTQIA+ and BIPOC communities, and we continually seek to understand historical trauma and stand against systemic oppression that impacts the lives of our clients. We value being accessible to our community, and we are committed to providing high quality behavioral health care in Dane County.

Our Values: Kind Therapy lives by values that guide who we are as a team and how we present to our communities. We hire staff who bring these values to life.

Creating strong relationships: Building strong, meaningful relationships is a basic need for all of us. We value building relationships within our community and helping our clients do the same. It's also a hallmark of our Kind Therapy to promote strong, lasting bonds within our team and to work collaboratively both in the office and out in the community.

Invest in quality: We're committed to providing the best atmosphere for our clients and our team. Our commitment is seen in our workspace for our employees and a comforting space for our clients and in offering the extra touches like a tea station, a collaborative environment for our team, and a strong referral network for our clients. We promote continued education for

our clinicians through regular consultations so clients can feel safe knowing their therapist is always growing in their skill.

Promoting inclusion: We promote hiring clinicians of varying backgrounds, beliefs, and specialties to better serve the diverse and unique experience of our clients. It's also important that our office promotes a foundation of diversity, equity, and inclusivity in its culture and practice. Additionally, we support our clients' autonomy with making their own healthcare decisions.

Reports to: Sara Kind-Michels, LPC, LMFT, PMH-C

Duties/Responsibilities:

- Perform on-site clinical counseling services to patients of Kind Therapy, as scheduled, and in accordance with company policies.
- Regular and reliable attendance and timely arrival to work is required.
- Be properly licensed and abide by all laws, rules, regulations, and codes of ethics that are binding upon or applicable to the services performed for Kind Therapy.
- Respond to patients' requests for service or calls within one business day whether such requests are made in person, by phone, voicemail, etc. or through the Kind Therapy website. Respond to such requests by meeting, evaluating, and providing services to such patients.
- Communicate with a patient's treatment team (i.e., PCP, psychiatrist, school, etc.), as necessary.
- Timely complete written records for each patient including, but not limited to: intake notes, progress notes, treatment plans, termination notes, contract notes, and other forms or documents which may be needed or required from time-to-time by Kind Therapy or third parties in conjunction with the treatment of the patient within a timely fashion. Notes should be completed and signed within 48 hours of the date of service. Keep patient files accurate and up to date.
- Charge and collect payments from patients for services provided consistent with the policy and rate for such services as established by Kind Therapy.
- Attend mandatory staff meetings and training as directed by Kind Therapy.
- Conduct and regulate counseling services in a professional manner, so as to maintain and increase the good will and reputation of Kind Therapy. Be respectful of, cooperative and collaborative with co-workers.
- Demonstrate a passion for working with others (being collaborative) and helping our team members grow and learn.
- Agree to occasional, pre-scheduled after hours on call duties, providing phone triage support to patients experiencing a mental health emergency. On call duties will be compensated at a flat fee per week, regardless of call volume.
- Other duties as may be assigned.

Qualifications and Skills:

- Align with Kind Therapy mission, vision, and values.
- Must be punctual in reporting to work.
- Master's Degree or Doctoral Degree in counseling or social work; and
- Active, unrestricted license (PhD, PsyD, LCSW, LMFT or LCPC) in the State of WI (must be fully licensed). A copy must be provided to Kind Therapy.
- Available to hold at least 28 patient sessions per week, provided such sessions are available and referred/scheduled by Kind Therapy.
- Be organized and detail oriented.
- Be a team player.
- Be able to work independently on tasks assigned.
- Have strong written and verbal communication skills and strong interpersonal skills.
- Prior experience in a private practice setting highly preferred.
- Have at least one niche market for counseling services (i.e., children, teens, trauma, anxiety, grief, anger management, etc.).